

# DOCTORAL ACADEMIC CALENDAR



December Graduation	Action	May Graduation
<b>April 1</b>	The student must submit an eight- to ten-page prospectus to the Doctoral Committee for approval. The prospectus must be approved by the advisor prior to it going before the committee.	<b>September 15</b>
<b>July 15</b>	The student must submit a complete copy of the major ministry project to the Doctoral Programs Office. The project will be copied and turned over to the student's advisor. During the month that the advisor has the project, he is free to work with the student on a one-on-one basis to make further corrections or revisions. All corrections and revisions must be returned to the Doctoral Programs Office.	<b>February 1</b>
<b>September 15</b>	The student must submit a complete, corrected copy of the project to the Doctoral Programs Office. The Associate Dean of Doctoral Programs will appoint an external reader to read and evaluate the project.	<b>March 1</b>
<b>October 1</b>	The external reader will forward the project to the Doctoral Programs Office with their corrections and written recommendations.	<b>April 1</b>
<b>October 15</b>	If the Associate Dean concludes, in consultation with the advisor, and the Doctoral Programs Committee, that the project is generally acceptable, it will be returned to the student for final corrections that have been noted by all readers.	<b>April 15</b>
<b>November 1</b>	The student will return a copy of the corrected project to the Doctoral Programs Office. The Associate Dean will review the project and will notify the student of any last-minute necessary changes. When the Associate Dean is convinced that the project is ready for binding, a notice will be issued to the student that he is to produce a pdf to be forwarded to the Doctoral Programs Office at least one week prior to their scheduled oral exam. The student must not produce the final copies for binding until he has written authorization from the Associate Dean of the Doctoral Programs.	<b>May 1</b>
<b>By Oral Exam</b>	The student must submit the final copy to the Doctoral Office by the oral exam. After the oral exam, the student will submit the final copy to ProQuest for binding. (Instructions will be given at the oral exam.)	<b>By Oral Exam</b>