

## **REGISTRATION PROCESS**

1. Go to mabtssonisweb.com and log in to Sonis with your student ID and PIN.

		Bio								JUI	VE 12, 201
🛆 General	¢										
🛆 Financial	٠	Student Tes	t								
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Atlandance					nel Address :				Cerrous: Main		
Holds						01-08989999			Department : To De Division : Rect	Determined	
🛆 Schedule					cet Address : 1 City : 1				Level : First Prop. :		
Registration					State : 1 Zipcode :	IN			ID: TE40		
🛆 Books					Country I				Advisor: 1989	80K.	
🛆 Custom	¢										
🛆 Logout				EPTED FOR CREDI						Grade	
		Course	Inst	tution		Replaces			Cred.	Grada	
		COMPLETED CO	URSES - N	O COURSES WITH	OFFICIAL	GRADES					
		Year/Sem.	Course	Description	5015	ion	Section	Nid-Term	Grada	Cred.	Grade
		* Not included in GRA									
		Total Earned Cred	its : 0.00	GPA Credits : 0.	00 C	SPA : 0.00					

2. From the left-hand menu, choose ACADEMICS, then HOLDS. You will see any holds on your account listed. You will clear these two holds EVERY semester.

☆ General	۲	Holds
1 Financial	۲	noius
☆ Academics	,	
		Holds - Test Student
		Click the following Registration Hold(s) to satisfy the pre-registration requirement(s) :
		Update Your Biographical Information Payment Notice
☆ Custom	<	

Go back to ACADEMICS>HOLDS.

3. Select UPDATE BIOGRAPHICAL INFORMATION>CONTINUE.

Student	JUNE 12, 2018
REGISTRATION HOLDS	
Read the following statement then click Continue or Cancel.	
Please confirm your Biographical information. If you have any questions email campuslife@mabts.edu	
CONTINUE	
CANCEL	

4. Update your information INCLUDING CELL PHONE AND CELL PROVIDER. Be sure to check TEXT ME FLAG and select CONFIRM UPDATE.

	Update Bio			JUNE 27, 2016
🛆 General	If you have no other holds, registration i			
🛆 Financial	il you have no other holds, registration i	s available once you update or continn y	your mormation.	
Academics	Street Address :			
Custom	Street Address :			
	Street Address2 :			
	City : State :	Zipcode : Country :	County :	۷
	Phone :	Cell Phone :	Text Me Flag : 📄	
	Work Phone : Email Address : ?	Cell Provider :		
	Profile :			

- 5. Go back to ACADEMICS>HOLDS.
- 6. Select PAYMENT NOTICE. Read and ACCEPT. Note: This is NOT where you actually pay; you are just agreeing to pay.

Student	JUNE 12, 2018
REGISTRATION HOLDS	
Read the following statement then click I Accept or Cancel.	
Payment or payment arrangements must be made by the end of the registration period. If payment is not made by the registration deadline, you fee, \$100 By clearing this hold, you accept your responsibility for making payment arrangements by the registration deadline. If you have any coolegiments and	
I ACCEPT	
CANCEL	

- 7. Go back to ACADEMICS, then REGISTRATION.
- 8. Choose the first letter of the course ID from the alphabet and all courses beginning with that letter will appear. Select the desired course from courses offered at bottom of page. Once the course has been selected, it will appear in red in space above.

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											OCTOBER 23, 2
legistration for	20202-1/1										
				Cu	rrenity registeri	ing under deg	ree Bachelor of Art	s at Mid-America Baptist Theo	ological Seminary		
							Search Cours	e Listings			
							type here to search				
							RESET	SEARCH			
ENDING	REGISTRA	TION NO	NE								
Course	1420101110	Descriptio		ion	Session		Credits	Lead Faculty	Time Desc	Campus	Pass/Fail
olect Beginnir	o Course Letter	Note IM N LO IP IC	ed Credits:0 Tota	I Credits: 0							
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OURSE COURSE	o Course Letter I G IH I I K I I I I K INA C I I I I K INA C OFFERING Spaces	Nore IN N O P ( MISS) S (CLICK A C Walt	D R   S   T   U   Y   W   X   Y   Z   CURSE LINK BELOW TO ADD Description	A COURSE TO YO					1997-4-59an, THU 1992an-4:58an		
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D C D E I D C D E I DOURSE COURSE H82401 H82401 H85401	Course Lotter I G M I LU K I add - 176 Tool O OFFERING Spaces 1 24	Nore IM N I D IP (C MBR) S (CLICK A C Walt 0 0	DIR [S[T]U[Y]W[X]Y[2] OURSE LINK BELOW TO ADD Description HEDREW 1 HEDREW 1	A COURSE TO YO Section 1 6		3	R. Kilpatrick R. Kilpatrick	TUE 8:00am-8:50am, WED 8:00 TBD TUE 8:00am-8:50am, WED 8:00 TBD			Main Car Online
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Continue adding courses. Once all courses have been selected, select CONTINUE REGISTRATION PROCESS. Select the same on the next screen. Remember that using the back button will empty your "shopping cart".

Student JUNE 12, 2018									
Course	Sect.	Cred	Lead Faculty	Time Desc	Campus	Enroll Code	Pass-Fail		
HM7001	1	3	?. TBD	TUE 9:00am-9:50am, WED 9:00am-9:50am, THU 9:00am-9:50am	ма	Credit 💿	No		
				CONTINUE REGISTRATION PROCESS					

9. Tuition and fees will be displayed. If you are satisfied, click COMPLETE REGISTRATION.

Trans. Ref.	School Year	Semester	Invoice	Billable Credits	Amount
Campus Fee	201819	1		0.00	\$250.00
Tuition HM7001	201819	1		3.00	\$825.00
COMPLETE REGISTRATION Your registration will not be processed CANCEL PENDING REGISTRATION		stration button above.)			

If you have been notified of a scholarship award, verify that the scholarship has been applied *before* paying. If it has not, STOP here and contact Financial (<u>financialaid@mabts.edu</u>). Some scholarships cannot be applied until the student has registered, so after you have completed the process, inform Financial Aid at financialaid@mabts.edu.

11. You have two options to pay.

**In order to set up Nelnet payments**, select FINANCIAL from the left-hand menu, then BILLING, then MAKE PAYMENT/PAYMENT PLAN and follow the prompts.

JUNE 12, 201				Billing						
				er 🗸 🗸	School Year Semester 201819 ~ Fall					
Chck/Rcpt #	Awards	Credits	Charges	Trans. Ref.	Date					
			\$825.00	Tuition HM7001	06/12/2018					
			\$250.00	Campus Fee	06/12/2018					
					Viewing - Year :201819 Semester: Fall					
			Charges : \$1,075.00	Due Date : Semester	Balance Forward : \$0.00					
				Current Balance : \$1,075.00	Semester Credits : 0.00					
					Make Payment/Paym					

**In order to pay in full,** click the "Custom" link that has been added to the left-hand menu on your Sonis page. You will see the option "Student Payment in full.".



When clicking "Student Payment in Full", a new browser window opens on a ServiceU page.

This page will automatically open. Fill in each blank to process a full payment of your semester tuition.

UITION PAYMENT				
1 Payment Form		2 Payment Details	$\rightarrow$	3 Receipt
First Name		•	<ul> <li>= Required</li> </ul>	Contact Information
.ast Name		•		Randy Redd 901-751-8453
Address		•		rredd@mabts.edu
Address (cont.)		•		
City		•		
State	•			
Zip		•		
Phone Number		•		
Email Address		•		
What are you paying for?	Please Sel	ect Answer 💠 •		
Amount I wish to pay?		(USD) •		

All fields are required for processing a payment. Once you have successfully completed your payment, you will receive an email confirmation.

Note the payment is not automatically posted to your account. Please allow 3 to 5 business days for your payment to be posted.

Any questions or inquiries should be directed to gstewart@mabts.edu or by phone 901-751-3042.

12. The first action you should take is to READ YOUR SYLLABUS. Log in to your Sonis and go to Academics>Schedule.

CN7191 ◄⁄	1	CAPSTONE BIBILICAL COUNSELING		01/22/2019	05/22/2019		3.00	***
TH6601 +	1	BIBLICAL OT THEOLOGY	TUE 8:00-8:50am	01/22/2019	05/22/2019	A204	3.00	***
			WED 8:00-8:50am			A204		
			THU 8:00-8:50am			A204		

Click on the COURSE NUMBER and you'll be taken to the class information page. Click on the blue "Syllabus" link on the left-hand side to see your syllabus. Read it carefully so that you don't miss valuable instructions from your professor on attendance, materials, and policies as well as assignments.

## Student

Saturday:

CN7191 - 1 CAPSTONE BIBILICAL COUNSELING Lead Faculty : Akers, Matthew R Instructor : Akers, Matthew R Classroom : Start Date / End Date : 01/22/2019-05/22/2019 Day/Times TBD Syllabus Instructor Office Hours Sunday: Monday: Tuesday: 8:00-9:50 a.m., 1:00-2:45 p.m. Wednesday: 8:00-9:50 a.m., 1:00-2:45 p.m. Thursday: 8:00-9:50 a.m., 1:00-2:45 p.m. Friday: 8:00-10:50 a.m., 12:30-1:45 p.m.

Go ahead and ORDER TEXTBOOKS through Amazon.

Now you are ready for a successful semester!

10/23/2020