Follow these steps to setup your MABTS Exchange account your iOS device:

1. Tap Settings > Mail, Contacts, Calendars > Add Account > Microsoft Exchange.
2. Enter your username and Password for your email along with the domain mabts.edu then tap Next:

   **Examples:**
   
   username@mabts.edu
   
   Mabts.edu
   
   Username
   
   password
   
   Faculty Exchange

3. Your iOS device will now try to locate your Exchange Server. You will need to enter the server’s complete address in the **Server** field.

   mail.mabts.edu
4. Choose which content you would like to synchronize: Mail, Contacts, Calendars, and Tasks. Tap **Save** when finished.

![Exchange settings](image)

**Note:** To modify your exchange settings, Tap **Settings > Mail, Contacts, Calendars**, select your Exchange account, and tap **Account Info**.