MID-AMERICA SEMINARY
APPLICATION FOR ADVANCED STANDING

Student ID #: _________________________

Name: __________________________________________ Date: __________________________

Address: ________________________________________________________________________

Hours Completed to Date: _____________________ Cumulative GPA to Date: ______________

**Advanced Standing** refers to departmental authorization to substitute advanced or intensive courses in the place of certain survey courses normally required in an academic program. Applications for advanced standing based upon previous academic training and/or equivalent personal study, are approved through the departmental chairman. If advanced standing is approved, the student does not receive academic credit for the exempted course; however, he or she does receive authorization to substitute for credit other advanced or intensive courses in the department or as otherwise stipulated. Please refer to the *Catalog* for full description of the requirements and procedure.

**ADVANCED STANDING IS REQUESTED FOR THE FOLLOWING COURSE:**

Course Number: __________________ Course Title: ________________________________

**BASIS UPON WHICH ADVANCED STANDING IS REQUESTED (CHECK ONE):**

_____ A. Previous Parallel Course in Another Institution

Name of Institution: ________________________________________________________________

Course Number: ______________ Course Title: ________________________________________

Textbook Used: _________________________________________________________________

Author: __________________ Course Grade: ______________ Year Taken: ___________

_____ B. Previous Independent Study

Text Used: _________________________________________________________________

Author: __________________ Year Studied _________________________________

Study Procedure Followed: ______________________________________________________

Additional Comments by Student: ________________________________________________

____________________________________________________________________________

Student Signature _______________________________ Program _______________________

____________________________________________________________________________
RESULTS OF THE INTERVIEW WITH THE CHAIRMAN OF THE DEPARTMENT (CHECK ONE):

___ A. Request approved on the basis of previous academic record and personal interview.
___ B. Request denied on the basis of previous academic record and personal interview.
___ C. Student instructed to take the proficiency examination for further evaluation of comprehension of the course material.

RESULTS OF EVALUATION OF THE PROFICIENCY EXAMINATION BY THE CHAIRMAN OF THE DEPARTMENT (CHECK ONE):

___ A. Request approved on the basis of the proficiency examination.

Date of Examination __________________________ Grade ______________________________

___ B. Request denied on the basis of the proficiency examination.

Date of Examination __________________________ Grade ______________________________

FOLLOW-UP INSTRUCTIONS FROM THE CHAIRMAN OF THE DEPARTMENT (CHECK ONE):

___ A. The student must take the survey course as normally required in the Catalog for this academic program.
___ B. The student is approved for advanced standing in the following:

Course Number __________________________ Course Title ______________________________

No academic credit is given for the exempt course of study. However, the student is authorized to substitute the following course or courses in place of the above stated survey course normally required in the Catalog for this academic program:

Course Number __________________________ Course Title ______________________________
Course Number __________________________ Course Title ______________________________
Course Number __________________________ Course Title ______________________________
Course Number __________________________ Course Title ______________________________

APPROVALS

Chairman of the Department __________________________________________ Date ______________

Director/Masters & Associate Programs ________________________________ Date ______________

Posted to Academic Records ____________________________ Date ______________

2/14/13