Refunds of Tuition Fees

Dropped Courses or Withdrawal from the Seminary

Seminary policy states that tuition fees are non-refundable after the start of classes. Tuition fees are still applicable if a student drops a course at any point during a semester or withdraws from the Seminary unless the student qualifies under the exception policy.

Exception to the Nonrefundable Fee Policy

An exception is made if a student is forced to drop a course or withdraw from the Seminary during the first twelve class days of a semester due to personal or family illness or due to an emergency situation beyond the student’s control. In such circumstances, the vice president for finance and operations may, at his discretion, authorize the refund of half the tuition fee paid for the semester. Each emergency withdrawal is evaluated by the vice president for finance and operations.

Veterans Educational Benefits

Mid-America Seminary has been approved by the Tennessee State Approving Agency and by the New York State Division of Veterans Affairs in order that the Seminary may certify veteran students and other eligible persons to receive benefits toward educational expenses from the Department of Veterans Affairs. Students who receive financial benefits from the Department of Veterans Affairs program are required to verify their current enrollment status at the Seminary on a monthly basis.

Records for veterans are maintained in the DMin office at the Cordova campus and in the director’s office at the Northeast campus. These confidential records are accessible to the student and are not released to others without the written consent of the student. Additional information regarding the release of veterans’ records is published in the Student Supplement.

Notary Public Service

The business office at the Cordova campus provides a notary public service for students and faculty at no cost.