MASH will be given 60 days to vacate the premises. A thirty day written notice is required in the Housing Office by the first of the month at least one month prior to move-out. To request staying past graduation you must fill out a housing extension form and return it to the Campus Life Office, to be reviewed and presented to the EAC.

**Registration, Graduation, and Fee Payment**

At the beginning of each semester, students will be allowed to register for classes after clearance from the following offices: Housing office (housing account must be current); Practical Missions (registration for practical missions assignments); Campus Life (picture taken for the Campus Directory and Student ID; Student Information sheets due); the business office (tuition is to be paid in full prior to registration); and the Library (library fines are to be paid and overdue books returned).

Students who have not settled all of their accounts (i.e. for tuition and fees, library fees and books, and housing rent and fees) will not be able to register for classes until payment is made. Students preparing for graduation who have not settled all of their accounts at least one week prior to graduation will not be allowed to graduate until the next semester after payment is made.

**Policy Regarding Use of Students as Subjects for Research**

Occasionally we have requests to use our students in research projects. The following policy has been constructed for such requests:

1. Before any request involving the use of MABTS students as research subjects may be approved, the person/group must:
   A. Submit a copy of the full proposal of the study, including both the objectives and the design; and
B. Indicate compliance with the Department of Health, Education, and Welfare’s (DHEW) “Policy on Protection of Human Subjects” (q.v.).

2. Research projects will not be demeaning to seminary students.

3. Research projects and/or methods will not be contrary to the doctrinal, ethical, or moral position of the Seminary.

4. Only requests from schools holding regional or professional accreditation will be considered.

5. Care will be taken to see that the Seminary as an institution and/or the student will not be overburdened by such requests. Priority will be given to requests from MABTS students.

Protection of Human Rights

The Policy on Protection of Human Subjects, adopted by the Department of Health, Education, and Welfare, calls for:

1. A statement describing the risks to the subject;
2. A statement of the expected benefits from the research to the subjects and to the advancement of knowledge, as well as supportive arguments that the benefits justify the risks;
3. Verification that the rights and welfare of subjects, especially their anonymity, will be adequately protected; and
4. A complete statement illustrating the method to be used for obtaining written consent of each subject, which will include:
   A. A fair explanation of the procedures followed and their purposes, including identification of any procedures that are experimental;
   B. A description of any attendant discomforts and risks reasonably to be expected;
   C. A description of any benefits reasonably to be expected;