Transfer credit may be granted for previous education in institutions providing similar courses with equivalent standards and requirements. Transfer credits may be accepted from institutions listed in the *Accredited Institutions of Postsecondary Education* [published by the American Council on Education (ACE) in consultation with the Council for Higher Education (CHEA)] as long as the transfer hours are pertinent to the courses offered at Mid-America. No transfer credit is given for baccalaureate courses toward the requirements for the master degree programs. No transfer credit is granted for courses taken by correspondence, extension programs, or distance learning programs unless such courses are included on the official transcript of an accredited institution. Transfer credit is granted only for courses in which the grade is C or higher. No remedial courses will be accepted. The student is allowed to transfer only the amount of electives that are required for their specific program. The Transfer of Credit Form will not be officially reviewed until student has been approved to attend Mid-America. See the Academic Records office for the appropriate form.

Each degree program has a limit on the number of hours that can be transferred from another institution. Sixty-hour associate programs have a limit of thirty, the one hundred twenty-hour bachelor program can transfer in up to ninety, and master level ninety-hour programs are allowed to transfer as many as sixty hours. The last thirty hours of any degree program must be completed at Mid-America.

**Granting of Academic Credit for Previous Non-Academic Experience**

No academic credit is granted for previous non-academic experiential learning activities or for related field experience toward the completion of requirements for any degree program at the Seminary.

**Granting of Academic Credit for Supervised Field Education Projects**

Academic credit may be granted for supervised field education projects such as mission trips, archaeological studies, or hospital chaplaincy programs, provided that the student is enrolled at the Seminary, the field project includes a substantial component of academic requirements, and the field project is supervised and evaluated by an authorized person designated by the Seminary. Requests for specific field education projects for credit must be processed through the dean of the master and undergraduate programs. Students should see the Academics Record office for the appropriate form.

**Advanced Standing**

Advanced standing refers to departmental authorization to substitute advanced courses in the place of certain survey courses normally required in an academic program. Applications for advanced standing based on previous academic training are approved through the departmental chairman. If advanced standing is approved, the