The essay is to be written in accordance with *A Manual for Writers of Term Papers, Theses, and Dissertations*, 8th ed., by Kate Turabian (Chicago: University of Chicago Press, 2013).

**Conditional Admission**

An applicant may be admitted on a conditional basis for the first year of study in the doctoral program at the discretion of the Doctor of Ministry Committee. The dean of the DMin program will notify the applicant of the reasons for any conditional status, specify any requirements that must be fulfilled, and state any limitations to be imposed upon the projected seminar load. Students admitted conditionally are evaluated at the conclusion of the first year of study, and the Doctor of Ministry Committee governs the student's continuance in the program. Exceptions to the published admission requirements for the doctor of ministry program must be approved by the faculty.

**Time Limit for Approved Applicants**

Applicants for the doctor of ministry program who do not enroll in a seminar within one year from the date of approval must submit a new application to the program.

**Completion Requirements for the Doctor of Ministry Program**

**Completion Time and Continuous Enrollment**

The degree requires thirty-two semester hours of doctoral-level work above the master of divinity or its equivalent. The student must complete a two hour Graduate Research & Writing seminar, 6 four-semester hour seminars, plus the major project (six-semester hours of credit). The program is designed to be completed in three years with a five year maximum. Continuous enrollment is required.

Student will take three seminars (twelve-semester hours) during a twelve month period. A load of twelve semester hours per year is considered full-time status for loan verification or for Department of Veterans Affairs purposes.

**Doctor of Ministry Courses**

Each seminar in the doctor of ministry program has the following three components:

1. Preseminar reading of a minimum of two thousand pages from a seminar bibliography provided to the student at the time of preregistration;
2. A one-week intensive seminar; and
3. A postsession project which applies the theory of the reading and seminar sessions in the student's ministry setting.

**The Major Project**

In addition to the completion of 24 semester hours of seminar work, students must complete a major project. The major project is a supervised ministry project, which
may be done in a local church or ministry setting, or it may be a research project. Details are provided in the Doctor of Ministry Handbook.

The student will be advanced to candidacy status after the satisfactory completion of the comprehensive examinations, all academic course work, the approval of the prospectus for the major project, and the completion of any practical missions deficiencies. Students initiate the process of advancement by submitting the prospectus for the major project to the DMin office. The dean of the DMin program will give a formal notice of advancement to candidacy when all requirements have been satisfied and the Doctor of Ministry Committee has given approval.

**Comprehensive and Oral Examinations**

After the satisfactory completion of all seminars, the student will participate in written examinations. They will cover each of the seminars taken (reading, intensive session, post-seminar written paper). Details are provided in the Doctor of Ministry Handbook.

In addition, after the submission and completion of the ministry project or research project, the student must present and orally defend the project. The student should discuss the inception, justification, development, implementation, evaluation, and impact of their project. This professional and creative presentation is considered a major component in the overall grade of the project.

**Overview of the Doctor of Ministry Curriculum**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Research &amp; Writing</td>
<td>2</td>
</tr>
<tr>
<td>Functional Major (six seminars)</td>
<td>24</td>
</tr>
<tr>
<td>Major Project</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>32</strong></td>
</tr>
</tbody>
</table>

**Graduate Research & Writing**

A prospective doctor of ministry student must complete this course before beginning seminars in order to demonstrate proficiency in research and writing. Graduate Research & Writing will be taken in January or June prior to fall enrollment. Equivalent work from another recognized institution may be accepted in fulfillment of this requirement at the discretion of the Doctor of Ministry Committee.

*Graduate Research & Writing must be satisfactorily completed before other seminars are taken. Any exception must be approved by the dean of the program.*

**Cost of the Program**

Tuition and fees for the doctor of ministry program are covered in the Fees and Expenses section of the catalog and in the Doctor of Ministry Handbook.